



Mississippi Real Estate Appraiser Licensing and Certification Board

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RE: Notice of Fingerprint-Based Criminal History Records Check

Effective January 1, 2016, the Mississippi Real Estate Appraiser Licensing and Certification Board requires that all applicants for a Mississippi real estate appraiser license (appraiser trainee credential, licensed real estate appraiser, licensed certified residential real estate appraiser, licensed certified general real estate appraiser), and all applicants for renewal of any Mississippi real estate appraiser license or certification, shall undergo a fingerprint-based criminal history records check of the Mississippi central criminal database and the Federal Bureau of Investigation criminal history database.

Mississippi law provides that, in order for an applicant to qualify for a Mississippi real estate appraiser license or appraiser trainee credential, including applicants for renewal of an existing license or certification, an applicant must have successfully been cleared for licensure through an investigation for determination that the applicant does not possess a background which calls into question public trust, and verification that the prospective licensee is not guilty of or in violation of any statutory ground for denial of licensure. (Miss. Code Ann. §73-34-14)(Miss. Code Ann. §73-34-35). Provided all fee and CE requirements are met, renewals will not be delayed pending the Board's receipt of the results of the background check.

Submission of Fingerprints and Fees

- **Enclosed with this Notice is a Fingerprint Card and Consent Form:** In order to have your fingerprints recorded on the Fingerprint Card, you must take the card to a police station or other law enforcement office that offers fingerprinting services for background checks. If you are unsure where to go in your area to have your fingerprints made, you should inquire of your local police department or Sheriff's office for information regarding the nearest location that offers the service. *Please note that you are responsible for the payment of any fees that may be required by the law enforcement agency at the time your fingerprints are taken for the Fingerprint Card.*
- **Return the completed Fingerprint Card, Consent Form and \$50.00 Fee made payable to the Board:**

When received, the Board will submit your completed Fingerprint Card to the Mississippi Department of Public Safety Criminal Information Unit (CIU), which requires a fee of \$50.00 to process the background check of the Mississippi and Federal criminal databases. An envelope is enclosed for you to return the completed Fingerprint Card, Consent Form and \$50.00 check/money order made payable to Mississippi Appraisal Board. **Please do not bend the Fingerprint Card.**

If you have any questions, please do not hesitate to contact Danielle Morales at (601) 321-6970.